



INFORMATION CIRCULAR

DATE: November 1, 2022

Nº. 2022- 21

CATEGORY: INSURANCE/INVESTMENTS

TO: Managing General Agents, Associate General Agents, Advisors,
General Agents, Independent Financial Advisors and National Accounts

SUBJECT: **2023 Weekly Advisor Pay Schedule**

Pay day is every Friday for advisors (unless there is a statutory or bank holiday during the week). In order for commissions to be reflected on each pay, all outstanding requirements must be in Head Office and the policy settled.

2023 weekly advisor pay schedule

Month	Cut-off	Pay day	Week #
Jan	Tues 03	Fri 06	wk 1
	Tues 10	Fri 13	wk 2
	Tues 17	Fri 20	wk 3
	Tues 24	Fri 27	wk 4
	Tues 31		
Feb	(Jan)	Fri 03	wk 5
	Tues 07	Fri 10	wk 6
	Tues 14	Fri 17	wk 7
	Tues 21	Fri 24	wk 8
	Tues 28		
Mar	(Feb)	Fri 03	wk 9
	Tues 07	Fri 10	wk 10
	Tues 14	Fri 17	wk 11
	Tues 21	Fri 24	wk 12
	Tues 28	Fri 31	wk 13
Apr	Mon 03	Thurs 06	wk 14
	Tues 11	Fri 14	wk 15
	Tues 18	Fri 21	wk 16
	Tues 25	Fri 28	wk 17
May	Tues 02	Fri 05	wk 18
	Tues 09	Fri 12	wk 19
	Tues 16	Fri 19	wk 20
	Tues 23	Fri 26	wk 21
	Tues 30		
Jun	(May)	Fri 02	wk 22
	Tues 06	Fri 09	wk 23
	Tues 13	Fri 16	wk 24
	Tues 20	Fri 23	wk 25
	Tues 27	Fri 30	Wk 26

Month	Cut-off	Pay day	Week #
Jul	Tues 04	Fri 07	wk 27
	Tues 11	Fri 14	wk 28
	Tues 18	Fri 21	wk 29
	Tues 25	Fri 28	wk 30
Aug	Tues 01	Fri 04	wk 31
	Tues 08	Fri 11	wk 32
	Tues 15	Fri 18	wk 33
	Tues 22	Fri 25	wk 34
	Tues 29	Fri 01 (Sep)	wk 35
Sep	Tues 05	Fri 08	wk 36
	Tues 12	Fri 15	wk 37
	Tues 19	Fri 22	wk 38
	Tues 26	Fri 29	wk 39
Oct	Tues 03	Fri 06	wk 40
	Tues 10	Fri 13	wk 41
	Tues 17	Fri 20	wk 42
	Tues 24	Fri 27	wk 43
	Tues 31		
Nov	(Oct)	Fri 03	wk 44
	Tues 07	Fri 10	wk 45
	Tues 14	Fri 17	wk 46
	Tues 21	Fri 24	wk 47
	Tues 28	Fri 01 (Dec)	wk 48
Dec	Tues 05	Fri 08	wk 49
	Tues 12	Fri 15	wk 50
	Tues 19	Fri 22	wk 51
	Fri 29*	Thurs 3 (Jan)	wk 52
Jan	Wed 02	Fri 04	wk 1

* Year End Cut-Off (Fri Dec 29)

Reference

Christa Stephenson, Director, Retail Operations

